

**Agreed Syllabus Conference Committee Meeting for Cambridgeshire, Peterborough and Rutland**

**Virtual Meeting via Zoom**

**Wednesday 14<sup>th</sup> September 2022 at 17.00**

**Minutes of meeting**

**Present**

Sukaina Manji (Chair of Peterborough SACRE and Chair of the ASC Committee)  
 Julia Ewans (Chair of Cambridgeshire SACRE)  
 Amanda Fitton (AF, RE advisor)  
 Gurdev Singh (GS, Peterborough SACRE)  
 Becky Palmer (BP, Cambridgeshire SACRE)  
 Laura Corcoran (SACRE Clerk)  
 Peter Holmes (PH, Rutland SACRE)  
 Jemma Coulson (JC, Peterborough SACRE)  
 Dan Alfieri (DA, Rutland SACRE)  
 Sheila Gewolb (SG, Rutland SACRE)  
 Laura Penrose (LP, Cambridgeshire SACRE)

<b>No</b>	<b>Agenda Item</b>	<b>Action</b>
1.0	<p><b>Welcome</b>                      SM opened the meeting and welcomed colleagues.                      A special welcome was made to Rutland colleagues DA and SA, with introductions being made by all parties.</p>	
2	<p><b>Declarations of interest</b>                      There were no new declarations of interest.</p>	
3	<p><b>Apologies for absence</b>                      Received from:                      Toby Sherring                      James McWhirter                      Gill Curtis                      Rosemary Powell                      Liz Papworth                      Bjorn Finke</p>	
4.0 4.1	<p><b>Minutes of the meeting on 29/6/22 and matters arising</b></p> <p><b>The minutes were agreed as a true record.</b></p> <p>Worldviews document and potential opening statement for the Agreed Syllabus JE to put this onto a separate word document and brings to the workshop on 13<sup>th</sup> July – this had been actioned with a focus on progress. There had been good feedback from academy trust on Worldviews and applying these within their units.</p> <p>AF to circulate the notes following the recent Agreed Syllabus meeting she had attended – this had been actioned</p> <p>AF and PS to convene to review the PowerPoint and to add a statement to the PowerPoint regarding non-religious views – AF is yet to convene with Becky Palmer</p> <p>The work of SACRE must support non-specialist RE teachers. This matter should be discussed further at the workshop on 13 July -the notes from this meeting are on the shared drive</p> <p>Census data to inform SACRE’s discussion points in the Autumn term – data to be released in November.</p>	



	<p>BP asked that SACRE reps come back with with their resource list. BP has done one for Quakers and Christianity. All faith reps will be asked to do this. research was done to ensure websites have longevity.</p> <p>Actions required in advance          -Ensure all members can access documents confirm they have comments          -List the documents we want feedback on with tracked changes          -It was agreed that further face to face meeting were vital in order to move the ASC forward. GS to meet with AF and the clerk online in the first instance to move matters forward and agree some dates.</p> <p><b>Agreed syllabus next steps and timeline</b>          A timeline will be created by GS and SM. Clerk to send out the link asking people to approve</p>	<b>SM / Clerk</b>
7 7.1	<p>Future meeting dates          Agreed Syllabus Planning Meeting Weds 2 November 2022 5-6pm          Agreed Syllabus Planning Meeting Weds 14 December 2022 5-6pm</p>	
8.0		

The meeting closed at 18.10.

Signed: \_\_\_\_\_ Chair of SACRE

<b>Agreed action</b>	<b>By whom</b>	<b>By when</b>
Ensure all members can access documents and confirm they have in the comments section. Any IT issues to be addressed outside of meetings with IT / Clerk	All	ASAP
List the latest documents we want feedback on with tracked changes	GS/Clerk	ASAP
<b>Agreed syllabus next steps and timeline</b> A timeline will be created by GS and SM. Clerk to send out the link asking people to approve	GS/SM	1 October
It was agreed that in order to ensure better version control, versions of files names with dates are made clear when storing and sharing documents, clerk to oversee this process.	GS/AF/Clerk/SM	5 October
It was agreed that further face to face meetings were vital in order to move the ASC forward. GS to meet with AF and the clerk online in the first instance to move matters forward and agree some dates.	GS	ASAP