

Service: People and Communities (P&C)

Subject: Finance Monitoring Report – Outturn 2020/21

Date: 30<sup>th</sup> April 2021

## Key Indicators

Previous Status	Category	Target	Current Status	Section Ref.
<b>Red</b>	Revenue position by Directorate	Balanced year end position	<b>Red</b>	1.2
<b>Green</b>	Capital Programme	Remain within overall resources	<b>Green</b>	2

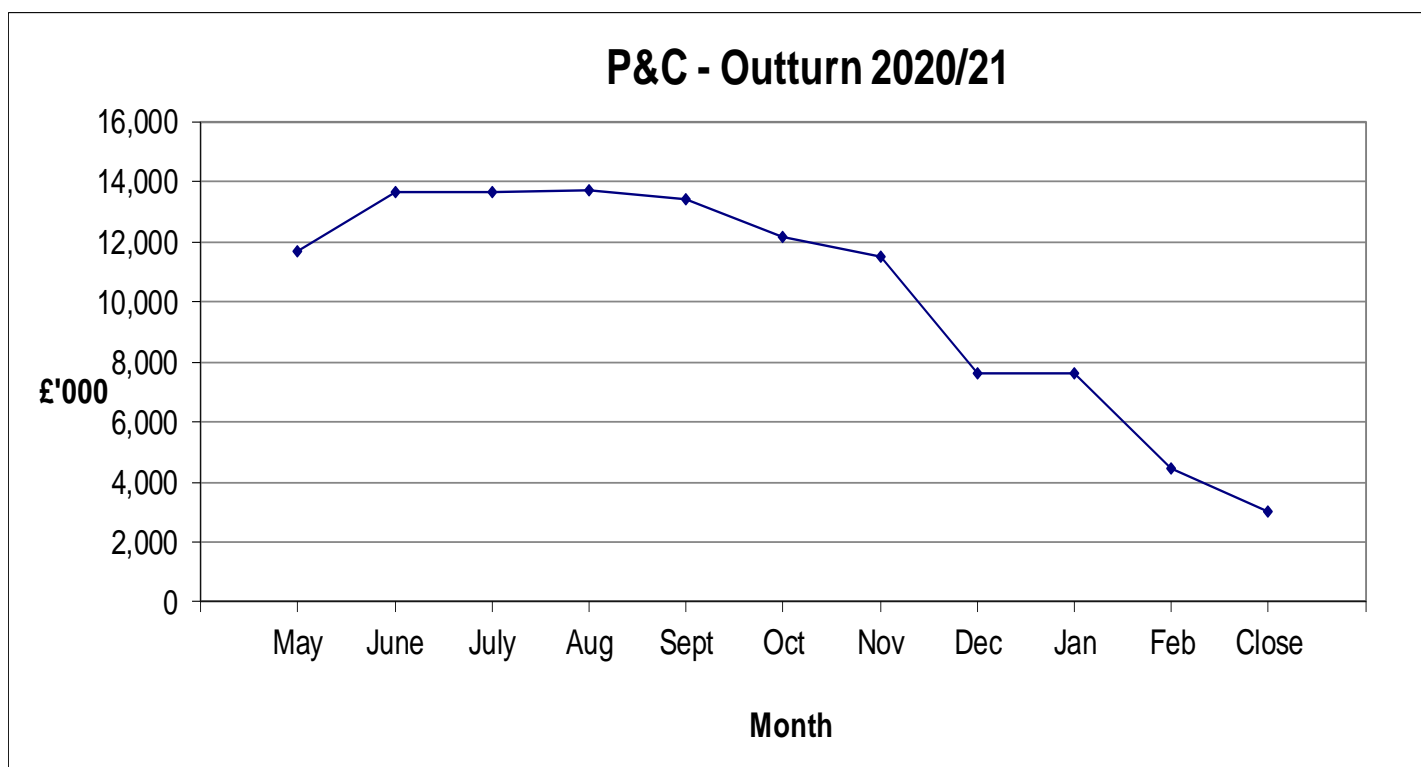
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# 1. Revenue Executive Summary

## 1.1 Overall Position

People and Communities reported an overspend of £3,035k at the end of Closedown, a decrease of £1,449k since February.



## 1.2 Summary of Revenue position by Directorate

Forecast Outturn Variance (Previous) £000	Directorate	Budget 2020/21 £000	Actual £000	Outturn Variance £000	Outturn Variance %
5,176	Adults & Safeguarding	156,967	161,637	4,670	3.0%
2,115	Commissioning	55,028	57,158	2,130	3.9%
2,167	Communities & Partnerships	12,103	14,442	2,338	19.3%
-3,468	Children & Safeguarding	60,662	56,966	-3,696	-6.1%
2,434	Education - non DSG	35,850	37,557	1,706	4.8%
12,272	Education - DSG	67,887	79,867	11,980	17.6%
-3,940	Executive Director	2,329	-1,784	-4,113	-176.6%
<b>16,756</b>	<b>Total Expenditure</b>	<b>390,827</b>	<b>405,842</b>	<b>15,015</b>	<b>3.8%</b>
-12,272	Grant Funding	-114,702	-126,682	-11,980	10.4%
<b>4,484</b>	<b>Total</b>	<b>276,125</b>	<b>279,160</b>	<b>3,035</b>	<b>1.1%</b>

The Covid-related grants from central government are held centrally within the Council, and so the numbers in the table above are before any allocation of the funding to specific pressures.

### 1.2.1 Summary of Covid-19 Pressures by Directorate for 2020/21

<b>Directorate</b>	<b>Covid-19 Pressure</b> £000
Adults & Safeguarding	9,583
Commissioning	166
Communities & Partnerships	2,067
Children & Safeguarding	252
Education	2,558
Executive Director	514
<b>Total Expenditure</b>	<b>15,141</b>

These Covid pressures are a mixture of additional expenditure, reduced income, and savings not delivered. They are also net of any external funding received to cover pressures.

### 1.3 Summary by Committee

P&C's services are overseen by different committees – these tables provide committee-level summaries of services' revenue financial positions.

#### 1.3.1 Adults Committee

<b>Forecast Variance Outturn (Previous)</b> £000	<b>Directorate</b>	<b>Budget 2020/21</b> £000	<b>Actual 2020</b> £000	<b>Outturn Variance</b> £000
5,176	Adults & Safeguarding	156,967	161,637	4,670
1,215	Adults Commissioning (including Local Assistance Scheme)	31,452	32,799	1,347
<b>6,391</b>	<b>Total Expenditure</b>	<b>188,419</b>	<b>194,436</b>	<b>6,017</b>
0	Grant Funding (including Improved Better Care Fund etc.)	-29,779	-29,779	0
<b>6,391</b>	<b>Total</b>	<b>158,640</b>	<b>164,657</b>	<b>6,017</b>

### 1.3.2 Children and Young People Committee

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Outturn Variance £000
900	Children's Commissioning	23,016	23,852	837
-5	Communities & Safety - Central Integrated Youth Support Services	371	366	-5
-3,468	Children & Safeguarding	60,662	56,966	-3,696
2,434	Education – non DSG	35,275	36,981	1,706
12,272	Education – DSG	67,887	79,867	11,980
<b>12,133</b>	<b>Total Expenditure</b>	<b>187,210</b>	<b>198,032</b>	<b>10,822</b>
-12,272	Grant Funding (including Dedicated Schools Grant etc.)	-80,211	-92,191	-11,980
<b>-139</b>	<b>Total</b>	<b>106,999</b>	<b>105,841</b>	<b>-1,158</b>

### 1.3.3 Community and Partnerships Committee

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Outturn Variance £000
2,172	Communities and Partnerships	11,732	14,076	2,344
<b>2,172</b>	<b>Total Expenditure</b>	<b>11,732</b>	<b>14,076</b>	<b>2,344</b>
0	Grant Funding (including Adult Education Budget etc.)	-4,712	-4,712	0
<b>2,172</b>	<b>Total</b>	<b>7,020</b>	<b>9,363</b>	<b>2,344</b>

### 1.3.4 Cross Cutting Policy Lines

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Outturn Variance £000
0	Strategic Management – Commissioning	561	506	-55
-3,940	Executive Director (Exec Director, Central Financing and Lost Sales, Fees & Charges Compensation)	2,329	-1,784	-4,113
<b>-3,940</b>	<b>Total Expenditure</b>	<b>2,890</b>	<b>-1,278</b>	<b>-4,168</b>
0	Grant Funding	0	0	0
<b>-3,940</b>	<b>Total</b>	<b>2,890</b>	<b>-1,278</b>	<b>-4,168</b>

## 1.4 Significant Issues

People & Communities started 2020/21 with a balanced budget and a requirement to make around £12.5m of savings. P&C budgets are facing increasing pressures each year from rising demand and changes in legislation, with the directorate's budget increasing by around 5% in 2020/21. Covid-19, has severely impacted on the projected financial position of P&C.

At the end of 2020/21, the overall P&C position is an overspend of £3,035k; around 1.1% of budget. Within this total £14,197k is in relation to pressures because of the Covid-19 pandemic, offset by mitigations and underspends on other service lines. The summary table in 1.2.2 above shows the current level of Covid-19 actual spend to date and forecasts by directorate. The council has received approximately £30m of un-ringfenced funding from central government related to Covid, but this is not sufficient to meet all our identified Covid pressures across the whole council over the medium-term. This funding has not currently been allocated at service level, and so figures in this report are before any mitigation by that funding.

P&C has also received specific grant funding, such as the Infection Control Grants and a grant from the Ministry of Housing Communities and Local Government (MHCLG) to compensate for lost sales, fees and charges income relating to the pandemic. The income and expenditure for these specific grants are shown within P&C.

Appendix 1 provides the detailed financial information by service, with Appendix 1a providing a more detailed breakdown of areas funded directly from the Dedicated Schools Grant (DSG) and Appendix 2 providing a narrative from those services projecting a significant variance against budget.

### 1.4.1 Adults

Similar to councils nationally, cost pressures have been faced by Adult Services in Cambridgeshire for a number of years, in particular the rising cost of care homes and home care provision due in part to the requirement to ensure compliance with the national living wage, as well as the increasing complexity of needs of people in receipt of care. Adult services generally benchmark as low cost and good outcomes. Despite this, for 2020/21, Adults Services had a balanced starting budget with no unmitigated pressures carried-forward from the previous year.

The financial and human impact of Covid-19 has been substantial for Adult Services – we have spent over 10% more than budgeted for. A large proportion of has been funded by new grants or by the NHS as part of national financial arrangements for hospital discharges, but the Council has had to make investments into the care market to ensure stability and sustainability. The major element of this was a 10% resilience payment made to most providers of adult social care for much of the first quarter of the year to fund Personal Protective Equipment (PPE), additional staff costs, increased cleaning regimes and similar pressures. This has had a severe impact on its delivery of savings programmes.

We have also faced increasing demand pressures. Some adults who were previously supported at home by friends, family and local community services have not been able to secure this support during Covid due to visiting restrictions during lockdown. This has increased reliance on professional services; the ability to focus on conversations about the use of technology, community support or other preventative services have been restricted due to the refocusing of staffing resources towards discharge from hospital work and supporting care providers. Many vulnerable adults have developed more complex needs during lockdown as they have not accessed the usual community-based services or early help services due to lockdown. We are expecting the longer-term financial impact of this to be very large.

At the end of the year, Adult Services have overspent by £6m, most of which is related to Covid-19. The overall overspend is mainly due to the market support reference above, as well as the impact of the pandemic on savings delivery.

For much of 2020/21 we had expected the financial impact of Covid on Adult Services to be larger than it has been. After the first lockdown, we expected care costs to rise as large numbers of people were discharged from hospital into care. Costs did rise but not as much as expected. This is because of price negotiations, a higher proportion of people paying for their care and a lower number of people overall receiving care than expected. Government also provided more funding to pay for specific costs that had previously been assumed to be funded from general council budget such as for infection control. Finally, some spending plans expected to start in 2020/21 were delayed by the pandemic causing a one-off underspend.

Despite this, we do expect some substantial cost increases as NHS funding is unwound fully in 2021/22 and the longer-term effects of Covid become known. There is a risk around the level of increased cost we will face over the medium-term through rising needs, rising costs of placements and support the care market may require. Our forecasting had assumed much of this to happen this financial year, but the course of the pandemic (including some NHS funding arrangements that were continued with little notice) have likely pushed back the effect of this into the next financial year. Some of this has been budgeted for through business planning, but it will be prudent to formally earmark some funding from this year to mitigate the medium-term effects of the pandemic on care costs as pressures this year are not as bad as previously forecast and there is currently no indication of certain government support grants to the care sector continuing. This outturn position assumes a £2.5m of funding being retained in an earmarked reserve to mitigate risks of rising costs or one-off pressures.

The Strategic Management – Adults line overspent by £7m. This line contains the cost of the 10% resilience payment referenced above as well as some projected under-delivery of savings due Covid-19 that cannot be apportioned specifically to other budgets.

The Learning Disability Partnership pooled budget overspent by around £1.4m, with the Council's share being £1.1m and the rest paid by the Cambridgeshire Clinical Commissioning Group. Demand increases so far this year exceeded levels originally budgeted for, much of which was linked to Covid. For example, the closure of day services caused increased spend on individual support for people at home. The NHS agreed late in March to fund all the Covid-related pressure in the LDP, resulting in the overspend reducing by nearly half.

Older People and Physical Disability Services, and Mental Health Services underspent by £2.1m and £1.1m respectively. These services faced pressures mainly from the impact of Covid-19 on the delivery of savings. Pressures were offset by lower levels of council funded residential and nursing care placements than budgeted for over the first half of the year due to the pandemic. The forecast for Older People's Services had reduced incrementally since the autumn as ongoing care costs were finalised for people discharged from hospital before September, being lower than originally expected. We do nevertheless predict a rising cost of care for older people over the medium-term linked to increased complexity of need and funding arrangements returning to pre-covid. We are also anticipating some increased demand in the community as a result of restricted access to NHS services during the pandemic and increased frailty and reduced mobility as a result of lock downs as well as carers needing some respite.

Adults Commissioning is broadly on budget for its business as usual activity. This line is has overspent mainly due to all spend on community equipment being funded by revenue this year rather than capitalising a portion, which represents better value for money. The capitalisation has been mostly reversed in the business plan for 2021/22 onwards.

#### 1.4.2 Children's

Although the levels of actual spend in relation to Covid-19 remained relatively low within Children's there are a number of areas which are likely to result in significant increased costs as we move into 2021/22 because of the pandemic:

- Due to the lockdown and lack of visibility of children, referrals to Children's saw a significant reduction; we predicted that there would be demand building up with a need for an increase in staff costs resulting from an increase in the number of referrals leading to the need for assessments and longer term working with families, whose needs are likely to be more acute, due to early support not having been accessed, within both early help and children's social care;
- We have seen an increase in the numbers of referrals of children and young people with more complex needs. This has been the case in other areas and signals that there is likely to be an increase in demand both in terms of volumes and complexity of need.
- While numbers in care are continuing to decline, albeit more slowly, we have seen a small increase in the number of young people in care with extremely complex needs. There is a shortage of placements for this group of young people, and placement costs have been increasing from an already very high unit cost. The Covid-19 pandemic has also affected the full implementation of Family Safeguarding, with a small number of adult practitioner posts remaining vacant. Family Safeguarding is associated with lower numbers of children in the care system; the full benefit of the model requires all posts to be recruited, and it is therefore possible that overall numbers in care may reduce more slowly than anticipated over coming months.

**Children in Care Placements – Commissioning** had a savings target for the year in excess of £4m and has delivered the majority of this despite the issues highlighted above. The final outturn position was an overspend of £858k and reflects the challenging savings target against a backdrop of increasing cost pressures.

The number of children in Independent Fostering Agency [IFA] placements was higher than anticipated, and the service saw further pressures in respect of a high cost secure placement. Additional costs related to Covid-19 also contributed to the final position.

Work has been ongoing to reduce existing commitment levels for external placements, including regular review meetings, reducing tiers of support, and stepping down from residential to fostering and other support. However, the average IFA placement cost has increased in cost from £847 per week at the end of 2019/20 to £881 per week currently, placing yet further pressure on the budget.

**Strategic Management – Children & Safeguarding** has ended the year reporting an underspend of -£1,168k, compare to -£1,000k to the end of the previous month. The overall position is a result of a service restructure which has been put on hold, realising an in year saving of -£385k, a further -£669k due to a combination of other posts becoming vacant and recruitment to vacancies taking longer than anticipated in the current climate and an additional -£200k of unapplied social care grant. This has been offset in part by costs of £86k associated with the use of the Grafham Water Centre to provide temporary support to vulnerable young people during the Covid-19 crisis.

**Children in Care –** has ended the financial year with a revised underspend of -£1,901k. £1,210k relates to the unaccompanied asylum seeker children (UASC) and Leaving care budgets, due to an increase in the level of grant received from the Home Office, backdated to 1<sup>st</sup> April 2020.

**The Children's Disability Service** has ended the year with an overspend of £233k. As a result of the Covid-19 pandemic individual care packages for children and young people with the highest level of needs have needed to be increased as they have been unable to attend their special school and/or there is a reduction in their usual care packages due to staff shortages (e.g. staff shielding / isolating) across the short breaks provisions.

**Adoption –** has ended the year with an underspend of -£568k. During the 2020/21 financial year, the service has a high number of young people in care turning 18 years old and for the majority of children this will see the allowances paid to their carers ceasing, in line with legislation. The service review on

this area of activity to ensure allowances received by carers are in line with children's needs and family circumstances has now been completed and as a result additional savings identified.

**Safeguarding South** – has ended the year with a reported underspend of -£171k. This is in the main due to the impact of Covid-19 and subsequent restrictions being placed on contact and reduced activities. Some of the under spend is also linked to the implementation of the Family Safeguarding Model and the reduction in case numbers.

#### 1.4.3 Education

**Strategic Management - Education** – has ended the year with a -£258k underspend. This is mainly because of posts becoming vacant and recruitment to vacancies taking longer than anticipated in the current climate.

**Education** – A number of services within Education have reported overspends due to of loss of income because of the Covid-19 pandemic. Some areas have been able to deliver services in different ways or have utilised their staff and/or building to provide support to other services to mitigate the overall impact. However, the overall impact has been significant for many services with a traded element, and may continue to deteriorate further dependent on buying decisions in future terms:

- The Early Years' Service has reported a £212k overspend.
- The Outdoor Centres has reported a £1,129k overspend.
- Cambridgeshire Music has reported a £179k overspend.
- 0-19 Organisation and Planning - the Attendance and Behaviour Service and Education Safeguarding Team have reported a combined overspend of £514k. This is offset in part by an underspend on the centrally retained growth fund for schools and further savings on other Dedicated Schools Grant funded budgets.

**School Improvement Service** - has ended the year with an improved position of a £29k overspend. Schools have shown a renewed interest in courses and during the final months of the year the service has experienced increase booking and membership subscriptions which was an unexpected reversal of the forecasted trend.

**Home to School Transport – Special** – has ended the year reporting a revised overspend of £549k. This is mainly due to the continued impact of the significant increase in transport costs in the latter part of 2019/20. While an increase in pupils receiving SEND Transport of 10% a year has been included within the budget, we have seen an increase in the average cost of transport per pupil more than available budget. This is because of price inflation as well as complexity of need meaning that more pupils require individual taxis, passenger assistants or a specialised vehicle. The service has also not been able to implement measures to reduce the spend due to the Covid-19 pandemic.

**Children in Care Transport** – has ended the year with an underspend of -£450k. This underspend is as a result of a number of factors including improved procurement and route planning processes, an ongoing reduction in the number of children in care and reduced spend on contact visits over the summer term due to the majority of these taking place remotely.

**Home to School Transport – Mainstream** - has ended the year reporting an underspend of -£261k. Following a review of the current commitments the requirement for additional routes in the last quarter of the year has been lower than previously anticipated.

**Dedicated Schools Grant (DSG)** –Appendix 1a provides a detailed breakdown of all DSG spend within P&C. The budget figures are net of recoupment for academies and high needs place funding.

Due to the continuing increase in the number of children and young people with an Education, Health and Care Plan (EHCP), and the complexity of need of these young people the overall spend on the High



Needs Block element of the DSG funded budgets has continued to rise. At the end of 2020/21 the High Needs Block overspent by approximately £12.5m, which was in line with previous forecasts. However, there were a number of one-off underspends in other areas of the DSG which resulted in a net DSG overspend of £9.7m to the end of the year.

When added to the existing DSG deficit of £16.6m brought forward from previous years and allowing for required prior-year technical adjustments this totals a cumulative deficit of £26.4m to be carried forward into 2021/22. This is a ring-fenced grant and, as such, overspends do not currently affect the Council's bottom line however there is increasing scrutiny and challenge from the Department for Education (DfE) to manage the deficit and evidence plans reduce spend. We continue to lobby for fairer funding in this area, as it is our view that we have a structural deficit and we cannot deliver plans to reduce budget pressure without impacting adversely services and outcomes for our most vulnerable and complex pupils.

#### 1.4.4 Communities and Safety

**Think Communities** (previously Strengthening Communities) has ended the year with a £1,572k overspend in 2020/21. £210k of this is due to costs incurred by the Covid-19 co-ordination and distribution hub including food parcels, and the running costs of the distribution centre in Alconbury, along with a £175k contribution to the Cambridgeshire Coronavirus Fund. The remainder is the financial impact of staff redeployment to the Covid-19 response to the end of September, predominantly supporting those who were shielding. This adjustment is net-neutral across the council, reducing spend showing in other budget areas.

The **Registration & Citizenship service** has ended the year with a £530k under recovery of income, relating predominantly to reduction in marriage notice fees, marriage certificates and ceremony fees. This was as a result of the service not being legally permitted to conduct ceremonies due to Covid-19 related restrictions.

The **Coroners service** has ended the year with a £267k overspend. This is Covid-19 related and in the main due to the increased cost of post-mortems where Covid-19 is suspected.

#### 1.4.5 Executive Director

The **Executive Director** line has underspent by £866k mainly due to mileage underspends across the directorate. Mileage spend increased over quarter 4, so this line has a lower underspend than forecast.

**Lost Sales, Fees & Charges Compensation** – in 2020/21 a grant was made available from the Ministry of Housing Communities and Local Government (MHCLG) to compensate for lost sales, fees and charges income relating to the pandemic. Local authorities were expected to absorb losses up to 5% of budgeted sales, fees, and charges income, after which the government reimbursed 75p in every pound of relevant losses. P&C have seen significant income losses, especially in certain Education services and the Registration service in Communities, and so has received £3.2m of funding.

## 2. Capital Executive Summary

### 2020/21 In Year Pressures/Slippage

At the end of 2020/21 total capital spend was £43,623m resulting in a £7,133m underspend. Slippage has exceeded the revised Capital Variation budget of £6,523m.

Details of the currently forecasted capital variances can be found in appendix 3.

## 3. Savings Tracker Summary

Against a target for the year of £12.8m across People & Communities, there has been an under-delivery of £5.6m. Almost all of this is due to the impact of Covid-19, which has resulted in the implementation of a number of savings plans being delayed or reconsidered. The full savings tracker for 2020/21 is at appendix 4.

## 4. Technical note

On a biannual basis, a technical financial appendix will be included as appendix 5. This appendix will cover:

- Grants that have been received by the service, and where these have been more or less than expected
- Budget movements (virements) into or out of P&C from other services (but not within P&C), to show why the budget might be different from that agreed by Full Council
- Service reserves – funds held for specific purposes that may be drawn down in-year or carried-forward – including use of funds and forecast draw-down.

## 5. Key Activity Data

The Actual Weekly Costs for all clients shown in section 2.5.1-2 are calculated based on all clients who have received a service, are receiving a service, or we plan will receive a service. Some clients will have ceased receiving a service in previous months, or during this month, or we will have assumed an end date in the future.

## 5.1 Children and Young People

### 5.1.1 Key activity data at the end of 2020/21 for Children in Care Placements is shown below:

Service Type	BUDGET				ACTUAL (Close 20/21)				VARIANCE		
	No of placements Budgeted	Annual Budget	No. of weeks funded	Average weekly cost per head	Snapshot of No. of placements Close 20/21	Yearly Average	Forecast Outturn	Average weekly cost per head	Yearly Average budgeted no. of placements	Net Variance to Budget	Average weekly cost diff +/-
Residential - disability	3	£455k	52	2,915.31	7	7.03	£1,363k	3,335.36	4.03	£908k	420.05
Residential - secure accommodation	1	£376k	52	7,230.40	0	0.59	£165k	5,250.00	-0.41	-£211k	-1,980.40
Residential schools	14	£1,736k	52	2,385.29	9	10.73	£1,234k	2,049.74	-3.27	-£502k	-335.55
Residential homes	38	£7,101k	52	3,593.39	35	36.73	£6,534k	3,415.74	-1.27	-£567k	-177.65
Independent Fostering	230	£10,171k	52	850.40	232	245.73	£10,908k	881.02	15.73	£738k	30.62
Supported Accommodation	25	£1,562k	52	1,201.87	28	22.72	£1,989k	1,614.17	-2.28	£426k	412.30
16+	5	£302k	52	1,162.16	9	11.73	£367k	696.57	6.73	£65k	-465.59
Growth/Replacement	-	£k	-	-	-	-	£k	-	-	£k	-
Additional one off budget/actuals	-	£k	-	-	-	-	£k	-	-	£k	-
Mitigations required	0	£k	0	0.00	0	0.00	£k	0.00	-	£k	0.00
<b>TOTAL</b>	<b>316</b>	<b>£21,703k</b>			<b>320</b>	<b>335.26</b>	<b>£22,560k</b>		<b>19.26</b>	<b>£857K</b>	
In-house fostering - Basic	265	£5,187k	56	380.54	205	221.50	£4,505k	382.59	-43.5	-£682k	2.05
<b>TOTAL</b>	<b>265</b>	<b>£5,187k</b>			<b>235</b>	<b>251.50</b>	<b>£7,360k</b>		<b>-53.5</b>	<b>-£682k</b>	
Adoption Allowances	110	£1,210k	52	211.59	83	84.06	£1,020k	213.40	-25.94	-£190k	1.81
Special Guardianship Orders	320	£2,412k	52	144.95	287	289.43	£2,375k	150.56	-30.57	-£36k	5.61
Child Arrangement Orders	86	£712k	52	159.26	56	63.16	£540k	157.67	-22.84	-£172k	-1.59
Concurrent Adoption	5	£46k	52	175.00	1	1.78	£18k	210.00	-3.22	-£27k	35.00
<b>TOTAL</b>	<b>521</b>	<b>£4,380k</b>			<b>427</b>	<b>438.43</b>	<b>£3,954k</b>		<b>-25.94</b>	<b>-£426k</b>	
<b>OVERALL TOTAL</b>	<b>1,102</b>	<b>£31,270k</b>			<b>982</b>	<b>1,025.19</b>	<b>£33,874k</b>		<b>-60.18</b>	<b>-£251k</b>	

#### NOTES:

In house Fostering basic payments fund 56 weeks as carers receive two additional weeks payment during the Summer holidays and one additional week each for Christmas and birthday.

## 5.1.2 Key activity data at the end of 2020/21 for SEN Placements is shown below:

The following key activity data for SEND covers 5 of the main provision types for pupils with EHCPs.

Budgeted data is based on actual data at the close of 2019/20 and an increase in pupil numbers over the course of the year.

Actual data is based on a snapshot of provision taken at the end of the month and reflect current numbers of pupils and average cost

Provision Type	BUDGET				ACTUAL (Close 20/21)					FORECAST	
	No. pupils	Expected in-year growth	Average annual cost per pupil (£)	Budget (£000) (excluding academy recoupment)	No. Pupils as of Close 20/21		% growth used	Average annual cost per pupils as of Close 20/21		Forecast spend (£)	Variance (£)
					Actual	Variance		Actual (£)	Variance (£)		
Mainstream top up *	1,700	155	8,070	13,413	1,913	214	238%	8,130	60	14,430	1,017
Special School **	1,305	119	10,509	20,345	1,326	21	118%	10,755	246	19,696	-649
HN Unit **	168	0	13,850	2,925	202	34	n/a	13,765	-85	3,399	474
Out of School Tuition ****	90	0	45,600	4,084	154	64	n/a	44,692	-908	4,092	8
SEN Placement (all) ***	203	13	53,087	10,757	228	25	295%	53,464	377	12,197	1,440
<b>Total</b>	<b>3,464</b>	<b>286</b>	<b>-</b>	<b>51,523</b>	<b>3,823</b>	<b>359</b>	<b>225.38%</b>	<b>-</b>	<b>-</b>	<b>53,814</b>	<b>2,291</b>

\* LA cost only

\*\* Excluding place funding

\*\*\* Education contribution only

## 5.2 Adults

In the following key activity data for Adults & Safeguarding, the information given in each column is as follows:

- Budgeted number of care packages: this is the number of full-time equivalent (52 weeks) service users anticipated at budget setting
- Budgeted average unit cost: this is the planned unit cost per service user per week, given the budget available
- Actual care packages and cost: these figures are derived from a snapshot of the commitment record at the end of the month and reflect current numbers of service users and average cost

A consistent format is used to aid understanding, and where care types are not currently used in a particular service those lines are greyed out.

The direction of travel compares the current month's figure with the previous month.

5.2.1 Key activity data at the end of 2020/21 for Learning Disability Partnership is shown below:

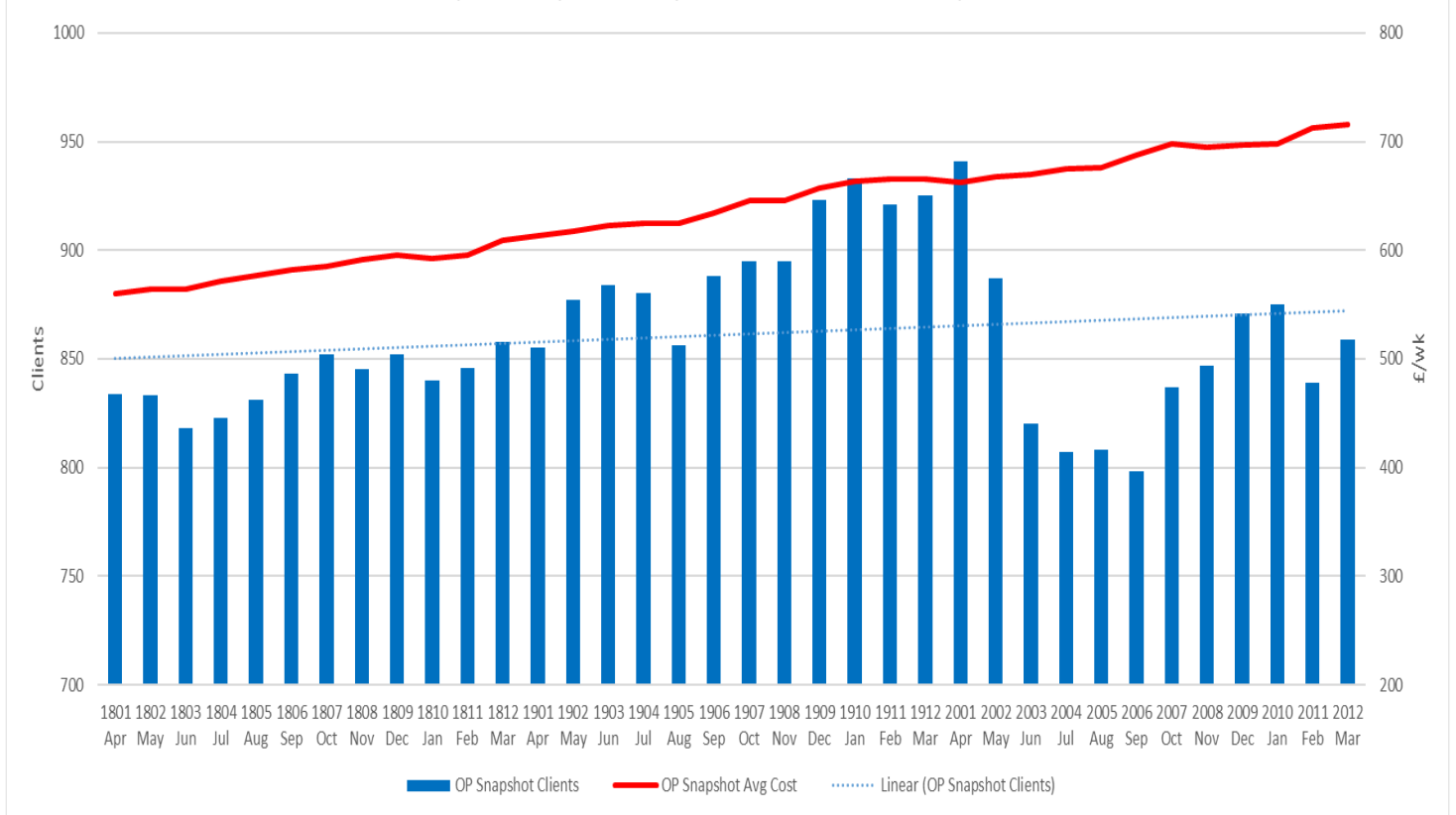
Learning Disability Partnership	BUDGET			ACTUAL (Close 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D o T	Current Average Unit Cost (per week)	D o T	Forecast Actual	D o T	Variance
Accommodation based										
~ Residential	256	£1,684	£24,060k	254 ↔		£1,738 ↔		£24,418k ↑		£357k
~ Residential Dementia										
~ Nursing	7	£1,918	£732k	6 ↔		£2,385 ↔		£784k ↑		£52k
~ Nursing Dementia										
~ Respite	43	£169	£409k	47 ↔		£141 ↔		£450k ↑		£41k
Community based										
~ Supported Living	436	£1,238	£31,247k	455 ↔		£1,271 ↔		£32,742k ↓		£1,496k
~ Direct payments	432	£423	£8,628k	421 ↔		£434 ↔		£8,262k ↓		-£366k
~ Live In Care	16	£1,969	£1,637k	16 ↔		£1,992 ↔		£1,577k ↓		-£59k
~ Day Care	441	£177	£4,183k	458 ↔		£175 ↔		£4,197k ↓		£14k
~ Other Care	49	£45	£1,147k	52 ↔		£48 ↔		£906k ↑		-£241k
~ Homecare	394	Per Hour £17.85	£5,897k	396 ↓		Per Hour £17.78		£6,289k ↓		£392k
Total In Year Expenditure			£77,940k					£79,626k		£1,686k
Care Contributions			-£4,299k					-£3,842k ↓		£457k
Health Income										
Total In Year Income			-£4,299k					-£3,842k		£457k
Forecast total in year care costs										£2,143k

The LDP includes service-users that are fully funded by the NHS, who generally have very high needs and therefore costly care packages

5.2.2 Key activity data at the end of 2020/21 for Older People's (OP) Services is shown below:

Older People	BUDGET			ACTUAL (Close 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D o T	Current Average Unit Cost (per week)	D o T	Forecast Actual	D o T	Variance
Accommodation based										
~ Residential	477	£611	£16,465k	418 ↑		£624 ↓		£14,635k ↑		-£1,829k
~ Residential Dementia	438	£625	£15,477k	468 ↑		£659 ↑		£17,306k ↑		£1,829k
~ Nursing	278	£711	£11,333k	300 ↑		£721 ↓		£11,513k ↑		£180k
~ Nursing Dementia	143	£850	£6,970k	150 ↑		£851 ↑		£6,790k ↑		-£180k
~ Respite			£882k					£1,118k ↓		£236k
Community based										
~ Supported Living	355	£115	£5,555k	348 ↓		£143 ↓		£5,575k ↓		£20k
~ Direct payments	183	£321	£2,734k	153 ↓		£331 ↓		£2,936k ↑		£202k
~ Live In Care	25	£805	£1,095k	29 ↔		£836 ↑		£1,402k ↑		£307k
~ Day Care	127	£67	£683k	75 ↔		£70 ↓		£666k ↓		-£17k
~ Other Care	7	£30	£107k	7 ↑		£16 ↓		£1,144k ↑		£1,037k
~ Homecare	1,115	210	£11,963k	1,152 ↑		£231 ↑		£13,108k ↑		£1,145k
		Per Hour £17.18				Per Hour £17.39 ↓				
Total In Year Expenditure			£73,263k					£76,193k ↑		£2,930k
Care Contributions			-£20,621k					-£21,568k ↓		-£948k
Health Income			£k					-£3,217k ↓		-£3,217k
Total In Year Income			-£20,621k					-£24,786k ↓		-£4,165k
Forecast total in year care costs			£52,643k					£51,407k ↑		-£1,235k

OP Spot Activity and Weekly Cost for Care Homes from April 2018



The vertical bars represent the OP Snapshot Clients over time.  
 The solid line represents the OP Snapshot average cost over time.  
 The dotted trend line indicates 4 service user increase each month.

5.2.3 Key activity data at the end of 2020/21 for Physical Disabilities Services is shown below:

Physical Disabilities	BUDGET			ACTUAL (Close 20/21)				Forecast		
	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D T	Current Average Unit Cost (per week)	D T	Forecast Actual	D T	Variance
Accommodation based										
~ Residential	35	£1,040	£1,729k	33	↑	£993	↓	£1,766k	↑	£37k
~ Residential Dementia	2	£700	£73k	4	↓	£700	↓	£156k	↓	£83k
~ Nursing	38	£968	£1,954k	38	↑	£956	↓	£2,156k	↑	£202k
~ Nursing Dementia	2	£776	£81k	3	↑	£936	↑	£76k	↑	£5k
~ Respite			£75k					£96k	↓	£21k
Community based										
~ Supported Living	27	£253	£276k	37	↓	£334	↓	£557k	↑	£281k
~ Direct payments	290	£374	£5,264k	285	↓	£390	↑	£5,372k	↑	£108k
~ Live In Care	33	£818	£1,448k	35	↑	£834	↓	£1,450k	↓	£3k
~ Day Care	28	£84	£121k	23	↓	£84	↑	£110k	↑	£11k
~ Other Care	1	£60	£1k	1	↔	£60	↔	£52k	↓	£51k
~ Homecare	303	220.86	£3,482k	389	↑	£244	↑	£4,110k	↓	£628k
		Per Hour £17.22				Per Hour £17.38	↑			
<b>Total In Year Expenditure</b>			£14,504k					£15,903k		£1,398k
Care Contributions			-£1,946k					-£1,673k	↑	£273k
Health Income			-£450k					-£896k	↓	£446k
<b>Total In Year Income</b>			-£2,396k					-£2,569k		£173k
										£k
<b>Forecast total in year care costs</b>			£12,109k					£13,334k		£1,225k

## 5.2.4 Key activity data at the end of 2020/21 for Older People Mental Health (OPMH) Services:

Older People Mental Health	BUDGET			ACTUAL (Close 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D o T	Current Average Unit Cost (per week)	D o T	Forecast Actual	D o T	Variance
Accommodation based										
~Residential	26	£689	£974k	26	↑	£711	↑	£763k	↓	£211k
~Residential Dementia	18	£654	£606k	21	↑	£749	↑	£649k	↑	£43k
~Nursing	21	£740	£991k	21	↓	£783	↓	£871k	↓	£120k
~Nursing Dementia	76	£839	£3,245k	59	↓	£824	↑	£2,575k	↑	£670k
~Respite	0	£0	£k	0	↔	£0	↔	£k	↔	£k
Community based										
~Supported Living	4	£487	£107k	3	↔	£591	↔	£107k	↑	£1k
~Direct payments	7	£200	£70k	9	↑	£273	↓	£91k	↑	£21k
~Live In Care	5	£1,124	£293k	8	↑	£1,069	↓	£330k	↑	£37k
~Day Care	5	£30	£8k	0	↔	£0	↔	£k	↔	£8k
~Other Care	0	£0	£24k	1	↔	£6	↔	£64k	↑	£40k
~Homecare	46	£181	£412k	55	↑	£224	↓	£584k	↑	£172k
		Per Hour £16.93				Per Hour £16.81				
<b>Total In Year Expenditure</b>			£6,729k					£6,034k		£695k
Care Contributions			-£960k					-£930k		£30k
Health Income			£k					-£296k		-£296k
<b>Total In Year Income</b>			-£960k					-£1,226k		-£265k
<b>Forecast total in year care costs</b>			£5,768k					£4,808k		£960k

## 5.2.5 Key activity data at the end of 2020/21 for Adult Mental Health Services is shown below:

Adult Mental Health	BUDGET			ACTUAL (Close 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D o T	Current Average Unit Cost (per week)	D o T	Forecast Actual	D o T	Variance
Accommodation based										
~Residential	57	£775	£2,291k	56	↑	£772	↑	£2,241k	↑	£51k
~Residential Dementia	6	£782	£239k	6	↔	£813	↔	£240k	↑	£1k
~Nursing	13	£705	£422k	10	↑	£766	↑	£477k	↑	£55k
~Nursing Dementia	2	£755	£102k	3	↔	£666	↔	£102k	↔	£k
~Respite	0	£0	£k		↔		↔			£k
Community based										
~Supported Living	119	£122	£761k	109	↓	£182	↑	£778k	↑	£17k
~Direct payments	14	£350	£278k	14	↔	£364	↔	£289k	↔	£11k
~Live In Care	2	£970	£102k	2	↔	£1,018	↑	£103k	↑	£1k
~Day Care	3	£55	£11k	4	↔	£66	↔	£38k	↑	£27k
~Other Care	0	£0	£16k	0	↔	£0	↔	£15k	↑	£1k
~Homecare	57	£125	£396k	59	↑	£167	↑	£414k	↓	£19k
		Per Hour £22.93				Per Hour £18.38				
<b>Total In Year Expenditure</b>			£4,619k					£4,697k		£78k
Care Contributions			-£350k					-£383k		£33k
Health Income			£k					-£53k		-£53k
<b>Total In Year Income</b>			-£350k					-£436k		£86k
<b>Forecast total in year care costs</b>			£4,269k					£4,261k		£8k

## Appendix 1 – P&C Service Level Financial Information

Forecast Outturn Variance (Previous) £'000	Ref	Service	Budget 2020/21 £'000	Actual Close 2020/21 £'000	Outturn Variance £'000	Outturn Variance %
<b>Adults &amp; Safeguarding Directorate</b>						
6,792	1	Strategic Management - Adults	-5,638	1,407	7,045	125%
-0		Transfers of Care	1,813	1,783	-30	-2%
-20		Prevention & Early Intervention	9,035	8,962	-73	-1%
40		Principal Social Worker, Practice and Safeguarding	1,289	1,322	33	3%
-53		Autism and Adult Support	1,180	1,103	-77	-6%
-110	2	Carers	150	21	-129	-86%
<b>Learning Disability Partnership</b>						
827	3	Head of Service	5,000	5,606	606	12%
1	3	LD - City, South and East Localities	36,970	37,061	91	0%
1,894	3	LD - Hunts & Fenland Localities	30,494	32,023	1,529	5%
-346	3	LD - Young Adults	8,347	7,661	-686	-8%
-173	3	In House Provider Services	7,175	7,036	-139	-2%
-506	3	NHS Contribution to Pooled Budget	-20,209	-20,531	-322	-2%
<b>1,697</b>		<b>Learning Disability Partnership Total</b>	<b>67,777</b>	<b>68,856</b>	<b>1,079</b>	<b>2%</b>
<b>Older People and Physical Disability Services</b>						
800	4	Physical Disabilities	12,345	13,630	1,285	10%
-1,811	5	OP - City & South Locality	22,493	21,206	-1,287	-6%
-1,403	5	OP - East Cambs Locality	9,003	7,357	-1,646	-18%
175	5	OP - Fenland Locality	10,658	10,292	-366	-3%
185	5	OP - Hunts Locality	13,299	13,242	-57	0%
<b>-2,054</b>		<b>Older People and Physical Disability Total</b>	<b>67,798</b>	<b>65,727</b>	<b>-2,071</b>	<b>-3%</b>
<b>Mental Health</b>						
-281	6	Mental Health Central	1,830	1,543	-287	-16%
-28	6	Adult Mental Health Localities	5,465	5,441	-24	0%
-805	6	Older People Mental Health	6,269	5,471	-798	-13%
<b>-1,114</b>		<b>Mental Health Total</b>	<b>13,564</b>	<b>12,455</b>	<b>-1,109</b>	<b>-8%</b>
<b>5,176</b>		<b>Adults &amp; Safeguarding Directorate Total</b>	<b>156,967</b>	<b>161,637</b>	<b>4,670</b>	<b>3%</b>
<b>Commissioning Directorate</b>						
0		Strategic Management –Commissioning	561	506	-55	-10%
0		Access to Resource & Quality	1,067	1,047	-21	-2%
0		Local Assistance Scheme	300	298	-2	-1%
<b>Adults Commissioning</b>						
-60		Central Commissioning - Adults	26,342	26,291	-52	0%
1,256	7	Integrated Community Equipment Service	1,080	2,440	1,360	126%
19		Mental Health Commissioning	3,730	3,771	42	1%
<b>1,215</b>		<b>Adults Commissioning Total</b>	<b>31,152</b>	<b>32,502</b>	<b>1,350</b>	<b>4%</b>



Forecast Outturn Variance (Previous) £'000	Ref	Service	Budget 2020/21 £'000	Actual Close 2020/21 £'000	Outturn Variance £'000	Outturn Variance %
<b>Children's Commissioning</b>						
900	8	Children in Care Placements	21,703	22,561	858	4%
0		Commissioning Services	245	245	0	0%
<b>900</b>		<b>Children's Commissioning Total</b>	<b>21,948</b>	<b>22,806</b>	<b>858</b>	<b>4%</b>
<b>2,115</b>		<b>Commissioning Directorate Total</b>	<b>55,028</b>	<b>57,158</b>	<b>2,130</b>	<b>4%</b>
<b>Communities &amp; Partnerships Directorate</b>						
-14		Strategic Management - Communities & Partnerships	353	339	-14	-4%
51		Public Library Services	3,716	3,698	-17	0%
-18		Cambridgeshire Skills	1,998	1,999	1	0%
-28		Archives	368	344	-24	-7%
-6		Cultural Services	312	299	-13	-4%
660	9	Registration & Citizenship Services	-662	-133	530	80%
201	10	Coroners	1,537	1,803	267	17%
0		Trading Standards	694	757	63	9%
-17		Domestic Abuse and Sexual Violence Service	815	793	-22	-3%
1,342	11	Think Communities	2,603	4,177	1,574	60%
-5		Youth and Community Services	371	366	-5	-1%
<b>2,167</b>		<b>Communities &amp; Partnerships Directorate Total</b>	<b>12,103</b>	<b>14,442</b>	<b>2,338</b>	<b>19%</b>
<b>Children &amp; Safeguarding Directorate</b>						
-1,170	12	Strategic Management – Children & Safeguarding	4,893	3,725	-1,168	-24%
0		Partnerships and Quality Assurance	2,236	2,227	-9	0%
-1,685	13	Children in Care	17,466	15,565	-1,901	-11%
0		Integrated Front Door	2,006	1,993	-13	-1%
200	14	Children's Disability Service	6,697	6,930	233	3%
0		Children's Centre Strategy	0	1	1	385%
0		Support to Parents	1,125	1,102	-23	-2%
-660	15	Adoption Allowances	6,070	5,501	-568	-9%
0		Legal Proceedings	2,009	1,982	-27	-1%
-28		Youth Offending Service	1,709	1,613	-96	-6%
<b>District Delivery Service</b>						
0		Safeguarding Hunts and Fenland	3,708	3,743	36	1%
-125	16	Safeguarding East + South Cambs & Cambridge	4,856	4,685	-171	-4%
0		Early Help District Delivery Service –North	3,965	3,947	-18	0%
0		Early Help District Delivery Service – South	3,922	3,950	28	1%
<b>-125</b>		<b>District Delivery Service Total</b>	<b>16,451</b>	<b>16,325</b>	<b>-125</b>	<b>-1%</b>
<b>-3,468</b>		<b>Children &amp; Safeguarding Directorate Total</b>	<b>60,662</b>	<b>56,966</b>	<b>-3,696</b>	<b>-6%</b>

Forecast Outturn Variance (Previous) £'000	Ref	Service	Budget 2020/21 £'000	Actual Close 2020/21 £'000	Outturn Variance £'000	Outturn Variance %
<b>Education Directorate</b>						
-287	17	Strategic Management - Education	3,210	2,953	-258	-8%
147	18	Early Years' Service	2,201	2,413	212	10%
236		School Improvement Service	993	1,022	29	3%
-30		Schools Partnership service	607	571	-35	-6%
1,170	19	Outdoor Education (includes Grafham Water)	330	1,460	1,129	342%
237	20	Cambridgeshire Music	0	179	179	-%
-41		Redundancy & Teachers Pensions	2,896	2,834	-62	-2%
<b>SEND Specialist Services (0-25 years)</b>						
-674	21	SEND Specialist Services	10,801	9,849	-951	-9%
-325	21	Funding for Special Schools and Units	23,200	23,003	-197	-1%
-333	21	High Needs Top Up Funding	22,641	22,152	-490	-2%
1,518	21	Special Educational Needs Placements	11,306	13,136	1,830	16%
175	21	Out of School Tuition	4,084	4,092	8	0%
-291	21	Alternative Provision and Inclusion	6,980	6,433	-548	-8%
12,744	21	SEND Financing – DSG	-12,744	0	12,744	100%
<b>12,814</b>		<b>SEND Specialist Services (0 - 25 years) Total</b>	<b>66,267</b>	<b>78,664</b>	<b>12,397</b>	<b>19%</b>
<b>Infrastructure</b>						
360	22	0-19 Organisation & Planning	2,944	3,220	276	9%
-1		Education Capital	179	161	-19	-10%
700	23	Home to School Transport – Special	12,331	12,880	549	4%
-500	24	Children in Care Transport	1,785	1,335	-450	-25%
-101	25	Home to School Transport – Mainstream	9,994	9,733	-261	-3%
<b>459</b>		<b>0-19 Place Planning &amp; Organisation Service Total</b>	<b>27,234</b>	<b>27,328</b>	<b>95</b>	<b>0%</b>
<b>14,706</b>		<b>Education Directorate Total</b>	<b>103,738</b>	<b>117,424</b>	<b>13,687</b>	<b>13%</b>
<b>Executive Director</b>						
-1,178	26	Executive Director	2,308	1,442	-866	-38%
-2,762	27	Lost Sales, Fees & Charges Compensation	0	-3,226	-3,226	0%
0		Central Financing	21	0	-20	-99%
<b>-3,940</b>		<b>Executive Director Total</b>	<b>2,329</b>	<b>-1,784</b>	<b>-4,113</b>	<b>-177%</b>
<b>16,756</b>		<b>Total</b>	<b>390,827</b>	<b>405,842</b>	<b>15,015</b>	<b>4%</b>
<b>Grant Funding</b>						
-12,272	28	Financing DSG	-69,632	-81,612	-11,980	-17%
0		Non Baselined Grants	-45,070	-45,070	0	0%
<b>-12,272</b>		<b>Grant Funding Total</b>	<b>-114,702</b>	<b>-126,682</b>	<b>-11,980</b>	<b>10%</b>
<b>4,484</b>		<b>Net Total</b>	<b>276,125</b>	<b>279,160</b>	<b>3,035</b>	<b>1%</b>

## Appendix 1a – Dedicated Schools Grant (DSG) Summary FMR

Forecast Outturn Variance (Previous) £'000	Ref	Service	Budget 2020/21 £'000	Actual Close 2020/21 £'000	Outturn Variance £'000	Outturn Variance %
<b>Commissioning Directorate</b>						
<b>Children's Commissioning</b>						
0		Commissioning Services	245	245	0	0%
<b>0</b>		<b>Children's Commissioning Total</b>	<b>245</b>	<b>245</b>	<b>0</b>	<b>0%</b>
<b>0</b>		<b>Commissioning Directorate Total</b>	<b>245</b>	<b>245</b>	<b>0</b>	<b>0%</b>
<b>Children &amp; Safeguarding Directorate</b>						
<b>District Delivery Service</b>						
0		Early Help District Delivery Service –North	0	0	0	0%
0		Early Help District Delivery Service – South	0	0	0	0%
<b>0</b>		<b>District Delivery Service Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>0</b>		<b>Children &amp; Safeguarding Directorate Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Education Directorate</b>						
0		Early Years' Service	1,518	1,502	-16	-1%
44		Schools Partnership service	150	150	0	0%
0		Redundancy & Teachers Pensions	0	0	0	0%
<b>SEND Specialist Services (0-25 years)</b>						
-874	21	SEND Specialist Services	7,826	6,834	-992	-13%
-325	21	Funding for Special Schools and Units	23,200	23,003	-197	-1%
-333	21	High Needs Top Up Funding	22,641	22,152	-490	-2%
1,518	21	Special Educational Needs Placements	11,306	13,136	1,830	16%
175	21	Out of School Tuition	4,084	4,092	8	0%
-291	21	Alternative Provision and Inclusion	6,906	6,363	-543	-8%
12,744	21	SEND Financing – DSG	-12,744	0	12,744	100%
<b>12,614</b>		<b>SEND Specialist Services (0 - 25 years) Total</b>	<b>63,217</b>	<b>75,579</b>	<b>12,361</b>	<b>20%</b>
<b>Infrastructure</b>						
-186	22	0-19 Organisation & Planning	2,602	2,369	-233	-9%
-200	23	Home to School Transport – Special	400	267	-133	-33%
<b>-386</b>		<b>0-19 Place Planning &amp; Organisation Service Total</b>	<b>3,002</b>	<b>2,636</b>	<b>-366</b>	<b>-12%</b>
<b>12,272</b>		<b>Education Directorate Total</b>	<b>67,887</b>	<b>79,867</b>	<b>11,980</b>	<b>18%</b>
<b>12,272</b>		<b>Total</b>	<b>68,132</b>	<b>80,112</b>	<b>11,980</b>	<b>18%</b>
<b>0</b>		<b>Contribution to Combined Budgets</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>	<b>0%</b>
<b>Schools</b>						
0	28	Primary and Secondary Schools	117,537	116,898	-639	-1%
0	28	Nursery Schools and PVI	36,473	36,354	-119	0%
0	28	Schools Financing	-223,643	-234,878	-11,235	-5%
0	28	Pools and Contingencies	0	14	14	0%
<b>0</b>		<b>Schools Total</b>	<b>-69,632</b>	<b>-81,612</b>	<b>-11,980</b>	<b>0%</b>
<b>12,272</b>		<b>Overall Net Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-%</b>

## Appendix 2 – Service Commentaries on Forecast Outturn Position

Narrative is given below where there is an adverse/positive variance greater than 2% of annual budget or £100,000 whichever is greater for a service area.

### 1) Strategic Management – Adults

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
-5,638	1,407	7,045	125%

The overspend for this line consists mainly of three elements:

- The 10% market resilience payment agreed by Adults Committee in May covering the period from 20<sup>th</sup> of April to 30<sup>th</sup> of June 2020. This payment was made to most providers of social care funded by the Council and reflected additional cost pressures that the sector was facing as a result of the pandemic (PPE, additional staffing, increasing cleaning etc.). This is partially offset by funding received from sources such as the Public Health Grant.
- The impact on delivery of in-year savings through the Adults Positive Challenge Programme because of the pandemic. The additional demands faced during the emergency period have resulted in a lower level of demand management activity than would otherwise have taken place.
- The impact of Covid on the adults transport budget, particularly the reduced opportunity to rationalise or retender routes and the reduced income from transporting people to day centres.

This line also contains a proposed £2.5m transfer to earmarked reserves to mitigate risks in 2021/22 of increased costs due to the pandemic, described in section 1.4.1 above.

### 2) Carers

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
150	21	-129	-86%

The number of direct payments made to Carers has continued to reduce, mainly due to the focused work of the Adults Positive Challenge Programme to provide more individualised support to Carers. This includes increased access to the right information and advice at the right time and an improved awareness of the need to work with the Carer and the cared-for person together, which may result in increased support to the cared-for person if required in order to better support the needs of the Carer. Consequently, the budget has underspent by £129k in 2020/21.

### 3) Learning Disability Partnership

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
67,777	68,856	1,079	2%

The Learning Disability Partnership (LDP) is reporting an overspend of £1,401k, of which the council's share is £1,079k. This is a reduction of £802k (£618k for the council's share) on the position forecast in February.

The reduction in overspend is due to the NHS agreeing to fund £798k of expenditure incurred by the LDP because of the Covid 19 pandemic. The learning disabilities and working age adults client group has been differently affected by Covid compared to other client groups and there have been positive efforts to prevent hospital admission and delays. The LDP has seen the cost pressures of supporting

the care market with Covid-related costs but has not seen any reduction in the demand for services that has been seen in some other client groups due to Covid. A particular pressure for the LDP has been in supporting individual service users who normally access day services with alternative care, as day centres closed or provided reduced capacity due to required infection control measures due to Covid 19. Furthermore, the LDP has lost income from service users' contributions towards their care; charges to service users were waived while services were closed, but the council continued paying providers for services to maintain the care market.

The overspend that remains is not directly attributable to Covid 19. Although the LDP has overachieved its savings target by £278k (£214k of which is the council's share), there is still a £1.3m overspend on care budgets, with the main pressure seen on supported living. It is thought that some service users have transferred to supported living services earlier than would be expected, in part due to their care needs increasing because of the pandemic.

The overspend on the care budgets is mostly a demand pressure, caused by transitions of new service users into the LDP and existing service users' needs increasing at assessment by more than was allowed for in the demand budget allocation. (The method for calculating demand funding needed has changed for the 2021/22 budget). Outside the demand pressure, uplifts to providers were £190k higher than budgeted in aggregate; all uplifts relate to increased underlying costs evidenced by providers, outside of covid-related costs. An additional £400k of overspend is due to a reduction in client contributions below budget, as a small number of service users with large care packages who were previously assessed to pay the full cost of their care have had revised financial assessments during the year.

Mitigating some of this pressure, the in-house provider units delivered a £139k underspend, mostly due to reduced agency staffing and overtime costs during the pandemic. Staff from the day centres that were closed could be transferred to cover work in other units during this period, where ordinarily agency staff would be needed.

#### 4) Physical Disabilities

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
12,345	13,630	1,285	10%

Physical Disability Services year-end position is an overspend of £1.285m.

The service has provided increased volumes of community-based support to clients since the start of the financial year which resulted in higher than budgeted spend. Further, the Council's response to the Covid pandemic included reprioritising the activities of preventative services and this contributed to the increase in demand in the first part of the year.

The year-end position also reflects an under-recovery of income due from clients contributing towards the cost of their care compared to budgeted assumptions at the start of the year.

## 5) Older People

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
55,453	52,097	-3,356	-6%

Older People's Services year-end position is an underspend of £3.356m.

The Covid pandemic has significantly impacted levels of activity across Older People's services over the course of the year. The Council's response to the pandemic included reprioritising the activities of preventative services to maintain support to service users receiving care in their own homes, but sadly the impact of the pandemic has led to a notable reduction in the number of people having their care and support needs met in care homes.

The Council has been working closely with the Cambridgeshire and Peterborough CCG throughout the year to provide capacity outside hospital to enable hospitals to manage demands on their capacity. As part of these arrangements, new placements out of hospital and placements to prevent admission to hospital were funded through NHS England as continuing health care for the first 5 months of the year, significantly reducing pressure on Council funding over this period.

A prudent approach was taken in forecasting for the return of service users with assessed social care need to Council funding streams following the end of health funding. However, the financial impact of ongoing provision of care to this cohort has been lower than originally anticipated due to a proportion of clients not requiring long-term bed-based placements and a reassessment of the income due from clients contributing towards the cost of their care.

Although the impact of the pandemic in relation to short-term demand and the availability of alternative funding streams have resulted in the reported in-year underspend, there remains considerable risk around the impact it will have on longer-term demand and the pressures that may emerge over the next few years. We know that there is a growing number of people who have survived Covid but have been left with significant needs that we will need to meet.

## 6) Mental Health Services

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
13,564	12,455	-1,109	-8%

Mental Health Services have a year-end underspend of £1.109m.

The Covid pandemic has had a significant impact on existing elderly clients with the most acute mental health needs. New placements out of hospital or to facilitate avoidance of admission into hospital were funded through NHS England as continuing health care for the first 5 months of the year, significantly reducing pressure on Council funding over this period. Subsequently, clients with assessed mental health social care needs have returned to local authority funding streams.

In addition, there are one-off savings from: ongoing work to secure appropriate funding for service users with health needs; an underspend against the Section 75 Contract due to vacancies; and the outcome of a long-running dispute being less adverse than previously anticipated.

## 7) Integrated Community Equipment Service

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
1,080	2,440	1,360	126%

The Integrated Community Equipment Service line consists of two parts:

- The equipment service budget, which is a pooled budget with the NHS, overspent by £101k, of which CCC's share is £52k. This is a change of +£96k on the position forecast in February. Expenditure in March was much higher than anticipated, being 32% above the average monthly spend throughout the year, and 20% higher than in March of the previous year.
- A budget for the capitalisation of £1.3m of eligible equipment spend. At this point over the medium term the cost of borrowing exceeds the revenue saving from capitalisation, so it is prudent to not capitalise equipment spend in 2020/21, and this budget for capitalisation has been mostly removed in business planning for 2021/22 onwards.

## 8) Children in Care Placements

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
21,703	22,561	858	4%

The £858k overspend on external placements is a reflection of a challenging savings target against a backdrop of increasing cost pressures. The opening position in Independent Fostering Agency [IFA] was higher than anticipated (268 on 1st April against budget of 230), and the service saw further pressures in respect of a high cost secure placement. Additional costs relating to Covid-19 further increased the overspend.

Work has been ongoing to reduce existing commitment levels for external placements, including regular review meetings, reducing tiers of support, and stepping down from residential to fostering and other support. However, the average IFA placement cost has increased in cost from £847 per week at the end of 2019/20 to £881 per week currently, placing further pressure on the budget.

We are now starting to see the impact of children and young people stepping down from Tier 4 inpatient [mental health] facilities under S117 requiring the LA to support after care packages. We are seeing a number of young people unable to return home, become looked after and costs associated with stepdown provision [although shared across statutory agencies] are high given the potential risks these young people pose to themselves. We have also seen a further shift of in-house carers moving to IFA, with a number of experienced in-house carers transferring to the independent sector following review of our foster care allowances.

External Placements Client Group	Budgeted Packages	31 Mar 2021 Packages	Variance from Budget
Residential Disability – Children	3	7	+4
Child Homes – Secure Accommodation	1	0	-1
Child Homes – Educational	14	9	-5
Child Homes – General	38	35	-3
Independent Fostering	230	232	+2
Supported Accommodation	25	28	+3
Supported Living 16+	5	9	+4

External Placements Client Group	Budgeted Packages	31 Mar 2021 Packages	Variance from Budget
<b>TOTAL</b>	<b>316</b>	<b>320</b>	<b>+4</b>

## 9) Registration & Citizenship Services

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
-662	-133	530	80%

The Registration & Citizenship service reported an overspend of £530k for the financial year 2020/21. This is due to an under recovery of income in 2020/21, relating predominantly to marriage notice fees, marriage certificates and ceremony fees. This was as a result of the service not being legally permitted to conduct ceremonies due to Covid-19 related restrictions.

## 10) Coroners

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
1,537	1,803	267	17%

The Coroners service outturn is an overspend of £267k. This is in part Covid-19 related and due to the increased cost of post-mortems where Covid-19 is suspected. There have also been additional pressures relating to a couple of complex inquests.

## 11) Think Communities

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
2,603	4,177	1,574	60%

Think Communities (previously Strengthening Communities) outturn position for 2020/21 is £1.574m overspend. £210k of this is due to costs incurred by the Covid-19 co-ordination and distribution hub including food parcels, and the running costs of the distribution centre in Alconbury, along with a £175k contribution to the Cambridgeshire Coronavirus Fund. The remainder is the financial impact of staff redeployment to the Covid-19 response, predominantly supporting those who are shielding. This adjustment is net-neutral across the council, reducing spend showing in other budget areas.

## 12) Strategic Management - Children & Safeguarding

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
4,893	3,725	-1,168	-24%

Strategic Management – Children and Safeguarding outturn is an under spend of -£1.168m.

The underspend is due to an over achievement of the vacancy savings target across the service (-£669k), a partly delayed service restructure (-£385k) and unapplied Social Care Grant (-£200k) which were offset by an £86k recharge for the use of Grafham Water Centre as a Covid contingency for temporary support of Children in Care between April and September 2020.



### 13) Children in Care

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
17,466	15,565	-1,901	-11%

The Children in Care outturn is an under spend of -£1.901m. This is an increase of -£216k since February due to anticipated increases in Fostering not materialising during March and final year-end reconciliations between the Special Guardianship Order (SGO) and Fostering budgets.

The Fostering budget outturn is an underspend of -£670k due to a declining number of children coming into care as the overall cohort reduced.

The unaccompanied asylum seeker children (UASC)/Leaving Care budgets is forecasting an underspend of -£1.21m as we saw activity undertaken in the service to support moves for unaccompanied young people to lower cost but appropriate accommodation during 2019/20 realising the full year effect in 2020/21. The decision by the Home Office to increase grant allowances from April 2020 also contributed to an improved budget position.

This improved position in 2020/21 has enabled £300k of base budget from this service to be offered up as a Business Planning saving in 2021/22.

### 14) Children's Disability Service

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
6,697	6,930	233	3%

The Children's Disability Service outturn is an over spend of £233k.

The insourcing of the 3 Children's Homes delivering residential overnight short breaks for Disabled Children produced a £207k overspend (in line with the £200k-£230k estimate to the Commercial & Investment Committee in September 2020) with an additional over spend of £26k across the rest of the Children's Disability service.

### 15) Adoption

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
6,070	5,501	-568	-9%

The Adoption Allowances outturn is an under spend of -£568k. This is a decrease of -£92k since February due to year-end reconciliations between the SGO and Fostering budgets.

During the year a high number of young people in care turned 18 years old and therefore allowances paid to their carers ceased. The Council also introduced a new allowance policy in April 2020 which clearly set out the parameters for new allowances and introduced a new means test in line with DFE recommendations that was broadly lower than the previous means test utilised by the Council.

This improved position in 2020/21 has enabled £500k of base budget from this service to be offered up as a Business Planning saving in 2021/22.

## 16) Safeguarding East & South Cambs and Cambridge

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
4,856	4,685	-171	-4%

Safeguarding South outturn is an under spend of -£171k.

This was due to the impact of Covid-19 and subsequent restrictions being placed on contact and reduced activities but also linked to the implementation of the Family Safeguarding Model and the reduction in case numbers.

## 17) Strategic Management - Education

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
3,210	2,953	-258	-8%

Strategic Management – Education reported an outturn position of £258k underspend in 2020/21, made up of an over recovery of vacancy savings of £267k which was offset against some minor overspends elsewhere.

## 18) Early Years' Service

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
2,201	2,413	212	10%

The Early Years' Service outturn is £212k overspent. This is due to the loss of income from the cancellation of courses as a result of Covid-19 and the decision to reduce membership fees for providers for summer term 2020 in order to reflect the lockdown closures.

## 19) Outdoor Education (includes Grafham Water)

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
330	1,460	1,129	342%

The Outdoor Centres outturn position is a £1.129m overspend. This is due to the loss of income as a result of the closure of the centres due to Covid-19 and allows for reduction in costs due to staff being furloughed or redeployed where appropriate. Approximately 70% of the lost income can be claimed back through the local Government income compensation scheme.

## 20) Cambridgeshire Music

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
0	179	179	-%

Cambridgeshire Music reported a £179k overspend at the end of 2020/21. This is due to the loss of income as a result of the impact of Covid-19 on the service totaling £456k, offset by a redeployment adjustment of £218k and further in year mitigations.

## 21) SEND Specialist Services (0-25 years)

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
66,267	78,664	12,397	19%

The Special Education Needs and Disability (SEND) and Inclusion service reported a £12.4m in-year overspend which relates to an underlying pressure on the High Needs Block of the DSG.

During 2020/21 there has been a continued increase in the number of pupils with EHCPs taking the total number of pupils above 5,500 (compared to just under 4,900 in April 2020). This continued growth, along with an increase in complexity of need, has resulted in a pressure on all demand-led elements of the service.

## 22) 0-19 Organisation & Planning

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
2,944	3,220	276	9%

The 0-19 Planning and Organisation Service outturn is a £276k overspend.

The Attendance and Behaviour service outturn is £414k overspent. This is due to that instruction from government not to issue penalty notice fines or initiate any school attendance legal proceedings during summer term 2020. Long periods of school closure from September 2020 and the fact that parents have not been able to travel have meant that very few penalty notices have had to be issued throughout the year.

The Education Safeguarding team have also seen a loss of income due to the cancellation of training courses which currently totals approximately £100k.

These overspends are offset in part by an underspend on the centrally retained growth fund for schools. This is part of the Dedicated Schools Grant to provide support for new and growing schools with funding allocated based on criteria agreed by Schools Forum.

## 23) Home to School Transport – Special

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
12,331	12,880	549	4%

Home to School Transport – Special outturn is £549k overspent.

This is mainly due to a significant increase in transport costs in the latter part of 2019/20. While an increase in pupils receiving SEND Transport of 10% a year has been included within the budget, we have seen an increase in the average cost of transport per pupil more than available budget. This is because of price inflation as well as complexity of need meaning that more pupils require individual taxis, passenger assistants or a specialised vehicle. In two cases, private ambulances have had to be provided due to the severity of the children's medical needs following risk assessments undertaken by health and safety, and insurance colleagues.

The service has seen additional costs because of ensuring that pupils attending special schools are travelling to and from school in the same bubbles that they are spending the rest of the day in, wherever possible. These costs are being funded in full by a grant received by the Department for Education

The covid-19 pandemic has meant the service has not been able to implement all of the following workstreams to reduce the pressure.

- A programme of Independent Travel Training
- Introduction of a Dynamic Purchasing System to increase market competition
- A review of all routes with a view to optimize them where possible

#### 24) Children in Care Transport

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
1,785	1,335	-450	-25%

Children in Care Transport has ended the year with an underspend of -£450k. This underspend is as a result of a number of factors including improved procurement and route planning processes, an ongoing reduction in the number of children in care and reduced spend on contact visits over the summer term due to the majority of these taking place remotely.

#### 25) Home to School Transport – Mainstream

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
9,994	9,733	-261	-3%

Home to School Transport – Mainstream has ended the year reporting an underspend of -£261k. Following a review of the current commitments the requirement for additional routes in the last quarter of the year has been lower than previously anticipated.

## 26) Executive Director

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
2,348	1,442	-866	-38%

An overspend was forecast in relation to the purchase of Personal Protective Equipment (PPE) for use by all CCC staff, to comply with government and Public Health England guidance for the protection of front-line workers during the Covid 19 pandemic. Following high spend over the first six months of the year, government supply of PPE commenced and so spend over the second half of the year reduced considerably. Some funding has been provided by the NHS to fund PPE in the Council's Reablement service where required where supporting a hospital discharge.

Spend on PPE is offset on this line by a large underspend on mileage budgets across the directorate, as considerably less travel has been undertaken by staff than was budgeted for. This underspend was slightly lower than expected as mileage costs picked up in quarter 4.

## 27) Lost Sales, Fees & Charges Compensation

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
0	-3,226	-3,226	0%

In 2020/21 a grant was made available from the Ministry of Housing Communities and Local Government (MHCLG) to compensate for lost sales, fees and charges income relating to the pandemic. Local authorities were expected to absorb losses up to 5% of budgeted sales, fees, and charges income, after which the government reimbursed 75p in every pound of relevant losses. P&C have seen significant income losses, especially in certain Education services and the Registration service in Communities, and so has received £3.2m of funding.

## 28) Financing DSG

<b>Budget 2020/21 £'000</b>	<b>Actual £'000</b>	<b>Outturn Variance £'000</b>	<b>Outturn Variance %</b>
-69,632	-81,612	-11,980	-17%

Above the line within P&C, £69.6m is funded from the ring-fenced Dedicated Schools Grant. Net pressures SEND services will be carried forward as part of the overall deficit on the DSG.

## Appendix 3 – Capital Position

### 3.1 Capital Expenditure

Original 2020/21 Budget as per BP £'000	Scheme	Revised Budget for 2020/21 £'000	Actual Spend (Close) £'000	Outturn Variance (Close) £'000	Total Scheme Revised Budget £'000	Total Scheme Variance £'000
	<b>Schools</b>					
28,582	Basic Need - Primary	13,178	12,122	-1,058	168,877	232
14,408	Basic Need - Secondary	12,671	12,354	-318	311,261	240
269	Basic Need - Early Years	1,297	845	-452	7,119	0
0	Adaptations	0	647	646	351	0
2,500	Conditions Maintenance	5,055	2,917	-2,138	26,555	0
813	Devolved Formula Capital	2,194	2,275	81	10,031	0
4,450	Specialist Provision	2,951	2,496	-454	19,633	0
2,150	Site Acquisition and Development	2,485	513	-1,972	2,450	-2,000
1,500	Temporary Accommodation	750	597	-153	11,750	0
275	Children Support Services	275	250	-25	2,575	0
6,998	Adult Social Care	6,998	5,070	-1,928	57,400	-900
5,900	Cultural and Community Services	7,909	3,059	-4,851	7,362	0
-7,541	Capital Variation	-6,523	0	6,523	-59,982	0
1,513	Capitalised Interest	1,513	479	-1,034	8,798	0
<b>61,817</b>	<b>Total P&amp;C Capital Spending</b>	<b>50,754</b>	<b>43,623</b>	<b>-7,133</b>	<b>574,180</b>	<b>-2,428</b>

The schemes with significant variances (>£250k) either due to changes in phasing or changes in overall scheme costs can be found below:

#### St Neots, Wintringham Park primary

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
3,900	4,098	198	450	-252	282	-84

Forecast overspend is of £198k due to additional costs incurred by the contractor due to Covid-19 pandemic. The 2021/22 Business plan has included additional budget of £282 as a result.

#### St Ives, Eastfield / Westfield primary

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
400	11	-389	-350	-39	0	-389

Slippage has been incurred, condition surveys are still being undertaken and which will mean most of works will occur in 2021/22.

## Godmanchester Bridge

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
275	17	-258	-245	-13	0	-258

Slippage due to playing field rectification works being delayed to be carried out after Easter 21 when it was hoped weather would be better/improved.

## Alconbury Weald secondary and Special

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
1,000	655	-345	-500	155	0	-345

Slippage due to agreement on scope taking longer than expected which is delaying detailed design work. There is no DfE agreement to an opening date for the secondary school and the project has also had to be rephased as the area special school that shares the site with the secondary school is still required for September 2023

## New secondary capacity to serve Wisbech

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
500	15	-485	-350	-135	0	-485

Slippage due to delays in the announcement of Wave 14 free school applications. Successful submissions will mean project will recommence in 2021.

## Cromwell Community College

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
8,800	9,458	658	500	158	240	418

At the year end the scheme is £658l overspend. This consists of £418k accelerated spend and a total scheme overspend of £240k due to additional Covid cost and highways works.

## LA Early Years Provision

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
1,000	535	-465	0	-465	0	-465

Slippage incurred due to delays in a small number of schemes, these will conclude in 2021.

## Duxford - Fire Damage Rebuild

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
0	647	647	600	47	0	647

In response to the fire in 2020 £647k of works have been completed in 2020/21. The works include demolitions, temporary works and redesign. This programme has been added to the 2021/22 business plan and a full business case has been submitted to Capital Programme Board.

## Conditions & Maintenance

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
4,905	-2,383	-2,522	-1,641	-881	-384	-2,142

A number of schemes expected to be completed this financial year were not completed by the end of the financial year. These are all funded by the school's conditions funding which will c/f into 2021/22

## Kitchen Ventilation

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
150	534	384	0	4	384	0

The year-end position is an overspend of £384k due to completing more schemes than originally budgeted for. The overspend has been offset by the underspend in Conditions budget and funded by the school's conditions funding.

## Spring Common Special School

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
1,500	1,205	-295	-200	-95	0	-295

Slippage due to delay in completion of phase 1 works by GSH causing slippage and delay in phase 2 being progressed.

## St Ives Site Acquisition

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
2,000	0	-2,000	-2,000	0	-2,000	0

The current occupant decided not to sell the land; therefore, the scheme is not required.



## East Cambridgeshire Adult Service Development

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
1,558	0	-1,558	-1,183	-375	-1,558	0

An underspend of £1,558k for the financial year 2020/21. It has been decided that the project will not continue and will be removed from the capital plan.

## Disabled Facilities Grant

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
4,140	5,070	930	0	930	930	0

An overspend of £930k due to a further element of DFG provided by the government. This additional grant was all passed out to district councils on the basis of government-mandated allocations.

## Integrated Community Equipment Service

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
1,300	0	-1,300	-900	-400	-1,300	0

A decision has been made not to capitalise £1,300k of eligible equipment spend. The 2021/22 business plan removes £900k of this capitalisation, as over the medium term the cost of borrowing exceeds the revenue saving of capitalisation. In light of that proposal, it is prudent not to capitalise equipment spend to that same level in 2020/21 and further revenue savings allowed the full amount to be managed without any capitalisation.

## New Community Hub / Library Service Provision Darwin Green

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
340	0	-340	0	-340	0	-340

Darwin Green has been delayed further, with a revised design and build now rescheduled to start Summer 21

## Community Fund

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
5,000	1,806	-3,194	-3,000	-194	0	-3,194

The community fund has been fully committed in 2020/21, however the approved schemes are at differing stages, this has resulted in an underspend of £3,194 that the fund will be distributed in its entirety during this financial year and will be carried forward into 2021/22 for those projects with longer construction/implementation timescales

## Capital Variation

Revised Budget for 2020/21 £'000	Outturn (Close) £'000	Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
-6,523	0	6,523	6,523	0	6,523	0

The Capital Variation budget of has been revised based on the carry forward and roll forward position for 2020/21. The capital variation is based on 12% of the total annual capital programme. The outturn position for 2020/21 of £7,223 meant the capital variation budget was fully utilised.

## Other changes across all schemes (<250k)

Revised Budget for 2020/21 £'000	Spend - Outturn (Close) £'000	Spend - Outturn Variance (Close) £'000	Variance Last Month (Feb) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
	-	-3,205	-308	-2,897	-965	-2,240

Other changes below £250k make up the remainder of the scheme variances

## P&C Capital Variation

The Capital Programme Board recommended that services include a variations budget to account for likely slippage in the capital programme, as it is sometimes difficult to allocate this to individual schemes in advance. The allocation for P&C's negative budget has been revised and calculated using the revised budget for 2020/21 as below. Slippage and underspends in 2020/21 resulted in the capital variations budget being fully utilised.

Service	Capital Programme Variations Budget £000	Forecast Outturn Variance (Close) £000	Capital Programme Variations Budget Used £000	Capital Programme Variations Budget Used %	Revised Outturn Variance (Close) £000
P&C	-6,523	6,523	6,523	100%	0
Total Spending	-6,523	6,523	6,523	100%	0

### 3.2 Capital Funding

<b>Original 2020/21 Funding Allocation as per BP £'000</b>	<b>Source of Funding</b>	<b>Revised Funding for 2020/21 £'000</b>	<b>Spend - Outturn (Close) £'000</b>	<b>Funding Variance – Outturn (Close) £'000</b>
20,626	Basic Need	20,626	19,963	-663
3,877	Capital maintenance	5,066	2,834	-2,231
813	Devolved Formula Capital	2,194	940	-1,254
0	Schools Capital	0	1,335	1,335
4,140	Adult specific Grants	4,140	5,070	930
8,034	S106 contributions	6,491	6,186	-305
3,333	Other Specific Grants	2,889	2,869	-20
1,608	Other Contributions	1,608	185	-1,423
1,000	Capital Receipts	0	0	0
18,798	Prudential Borrowing	8,152	3,260	-3,913
-412	Prudential Borrowing (Repayable)	-412	0	412
<b>61,817</b>	<b>Total Funding</b>	<b>50,754</b>	<b>43,621</b>	<b>-7,133</b>

# Appendix 4 – Savings Tracker

## Savings Tracker 2020-21

Quarter 4

Forecast Savings 2020-21 £000						
-12,819	-2,315	-1,575	-1,745	-1,554	-7,209	5,610

RAG	Reference	Title	Service	Committee	Original Saving 20-21	Current Phasing - Q1	Current Phasing - Q2	Current Phasing - Q3	Current Phasing - Q4	Saving 20-21	Variance from Plan £000	% Variance	Commentary
Blue	A/R.6.114	Learning Disabilities Commissioning	P&C	Adults	-250	-138	-77	-33	-216	-464	-214	-85.60	Four high value out of area continuing healthcare cases were concluded in Q4.
Red	A/R.6.176	Adults Positive Challenge Programme	P&C	Adults	-3,800	-230	-47	-70	-48	-415	3,385	89.08	Delivery of the APC demand management saving has been heavily impacted by Covid. The focus on hospital discharges and emergency work has resulted in saving delivery within assistive technology and reablement (two key areas) to be significantly below the pre-Covid profile. Work has been undertaken to evaluate what savings can still be delivered next year, and a portion has been removed in business planning. A key focus for delivering the remaining saving will be in reablement, as well as a cross-cutting workstream to ensure changing the conversation principles are being used in all parts of the service.
Green	A/R.6.179	Mental Health Commissioning	P&C	Adults	-144	-120	0	-12	-12	-144	0	0.00	Complete
Black	A/R.6.181	Review of commissioned domiciliary care	P&C	Adults	-300	0	0	0	0	0	300	100.00	Impaired due to Covid-19.
Green	A/R.6.182	Improved Better Care Fund	P&C	Adults	-170	-170	0	0	0	-170	0	0.00	Complete
Green	A/R.6.201	Cambridgeshire Skills	P&C	C&P	-180	-180	0	0	0	-180	0	0.00	Saving complete
Green	A/R.6.202	Youth Justice / Youth Support	P&C	C&YP	-30	-30	0	0	0	-30	0	0.00	Saving complete
Green	A/R.6.255	Children in Care - Placement composition and reduction in numbers	P&C	C&YP	-3,134	-783	-784	-783	-784	-3,134	0	0.00	Complete
Green	A/R.6.257	Early Help offer within Children's services	P&C	C&YP	-750	-187	-188	-187	-188	-750	0	0.00	Complete
Green	A/R.6.266	Children in Care Stretch Target - Demand Management	P&C	C&YP	-1,500	-375	-375	-375	-166	-1,291	209	13.93	Final CiC Placements overspend of £857k, offset by £648k underspend in-house. Increased pressures in the final quarter of the year.
Green	A/R.6.267	Children's Disability 0-25 Service	P&C	C&YP	-50	-12	-13	-12	-13	-50	0	0.00	Complete
Green	A/R.6.268	Utilisation of Education Grants	P&C	C&YP	-50	-12	-13	-12	-13	-50	0	0.00	Saving complete
Green	A/R.6.269	Review of Education support functions	P&C	C&YP	-171	-43	-43	-43	-42	-171	0	0.00	Saving complete

	Forecast Savings 2020-21 £000						
	-12,819	-2,315	-1,575	-1,745	-1,554	-7,209	5,610

RAG	Reference	Title	Service	Committee	Original Saving 20-21	Current Phasing - Q1	Current Phasing - Q2	Current Phasing - Q3	Current Phasing - Q4	Saving 20-21	Variance from Plan £000	% Variance	Commentary
Black	A/R.6.270	Home to School Transport	P&C	C&YP	-600	0	0	0	0	0	600	100.00	Savings were due to be achieved through a number of workstreams including route reviews and independent travel training. Travel training requires pupils to be in school and to be trained on public buses which has not been possible for the majority of the year. A decision was also taken to delay tender rounds recognising the pressure on the transport sector, reducing available savings from route reviews.
Green	A/R.7.102	Registration Service - Certificate Income	P&C	C&P	-140	-35	-35	-35	-35	-140	0	0.00	Saving complete
Amber	A/R.7.105	Income from utilisation of vacant block care provision by self-funders	P&C	Adults	-150	0	0	0	-12	-12	138	92.00	This saving has been impaired by the change in the care home market as a result of covid 19. There are now more vacancies in care home beds across the market than previously. This reduces the likelihood of being able to sell our vacant block beds to people who pay for their own care as there is more choice across the market and it is anticipated only minimal savings will be delivered this year.
Red	A/R.7.106	Client Contributions Policy Change	P&C	Adults	-1,400	0	0	-183	-25	-208	1,192	85.14	Delivery of the saving in-year is expected to be significantly impaired. The impact of the pandemic in conjunction with resourcing issues has impacted on timescales for commencing the programme of reassessments following amendment of the contributions policy.

Key to RAG ratings:

Total saving	Over £500k	100-500k	Below 100k
Black	100% non-achieving	100% non-achieving	100% non-achieving
Red	% variance more than 19%	-	-
Amber	Underachieving by 14% to 19%	% variance more than 19%	% variance more than 19%
Green	% variance less than 14%	% variance less than 19%	% variance less than 19%
Blue	Over-achieving	Over-achieving	Over-achieving

## APPENDIX 5 – Technical Note

5.1 The table below outlines the additional grant income, which is not built into base budgets.

Grant	Awarding Body	Amount £'000
<b>Grants as per Business Plan</b>		
Public Health	Department of Health	270
Improved Better Care Fund	Ministry of Housing, Communities and Local Government (MHCLG)	14,725
Infection Control Grant	Department of Health and Social Care (DHSC)	11,577
Unaccompanied Asylum Seekers	Home Office	4,320
Adult Skills Grant	Education & Skills Funding Agency	2,003
Opportunity Area	Department for Education (DfE)	1,957
Covid - rapid testing fund	DHSC	1,514
Covid - workforce capacity grant	DHSC	1,162
Covid Winter Grant Scheme	Department for Work and Pensions (DWP)	1,286
Troubled Families	MHCLG	1,065
Funding for support to CEV individuals	DWP	889
Children's Safeguarding Grant	DHSC	832
Additional Home to School Transport Funding	Cambridgeshire and Peterborough Combined Authority	829
Youth Offending Good Practice Grant	Youth Justice Board	562
Job Retention Scheme	HM Revenue and Customs (HMRC)	407
Social Care in Prisons Grant	MHCLG	359
Community Discharge Grant	NHS England	292
The British Library Board	British Library Board	231
Staying Put	DfE	210
The Library Presents	Arts Council	177
Social Care Digital Innovation Programme	Local Government Association	150
Crime and Disorder Reduction Grant	Police & Crime Commissioner	127
Non-material grants (+/- £160k)	Various	125
<b>Total Non-Baselined Grants 20/21</b>		<b>45,070</b>
Financing DSG	Education & Skills Funding Agency	69,632
<b>Total Grant Funding 20/21</b>		<b>114,702</b>

The non-baselined grants are spread across the P&C directorates as follows:

<b>Directorate</b>	<b>Grant Total £'000</b>
Adults & Safeguarding	15,526
Commissioning	14,252
Children & Safeguarding	6,605
Education	2,877
Community & Safety	2,780
Communities and Partnerships	2,415
Cultural & Community Services	205
Traded Services	407
<b>TOTAL</b>	<b>45,070</b>

## 5.2 Virements and Budget Reconciliation

(Virements between P&C and other service blocks)

	<b>Eff. Period</b>	<b>£'000</b>	<b>Notes</b>
<b>Budget as per Business Plan</b>	-	<b>275,936</b>	
Outdoor Education (includes Grafham Water)	Apr	-72	Transfer of Cambridgeshire Music and Outdoor Education from C&I to P&C
Strategic Management - Adults	Apr	31	Social Work recruitment transfer
0-19 Organisation & Planning	May	29	Democratic Services to Admissions
Children in Care	May	-34	Fostering to Commissioning
Children's Centres Strategy	May	-20	Transfer of IT budgets to LGSS to replace annual recharging
Archives	May	-78	Transfer budget for Ely Archives 20-21 for property costs
Early Help District Delivery Service - North	May	-5	County Offices and Early Help District Delivery Service adjustments
Strategic Management - Adults	June	-212	Transfer of Social Work Recruitment from P&C to LGSS Managed
Children's Centres Strategy	July	-9	CPSN and VOIP annual charge to Children's Centres
Multiple Directorates	Aug	-93	Centralisation of postage
Multiple Directorates	Oct	389	Budget to cover extra 0.75% LGE pay increase
Strategic Management - Adults (Finance Assessments)	Oct	569	Repatriation of Finance Assessments from LGSS to P&C
Multiple Directorates	Mar	533	2020-21 Insurance Recharges
<b>Budget 20/21</b>	-	<b>276,125</b>	-

### 5.3 Earmarked Reserve Schedule

Budget Heading	Balance at Year End 2020/21 £'000	Reserve Description
<b>Adults &amp; Safeguarding</b>		
Principal Social Worker, Practice and Safeguarding	114	Funding for a temporary support team for care homes during the Covid period and aftermath
Strategic Management – Adults	5,525	Two reserves pending approval by General Purposes Committee - £2.8m relating to payments made by the Clinical Commissioning Group ahead of a settlement of debt expected in 2021/22, and £2.7m relating to mitigating risks in adult social care through 2021/22 as the effects of the pandemic on budgets are fully determined
<b>Children &amp; Safeguarding</b>		
Adoption	96	Funding to the equivalent of x3 Inter Agency Placements to cover CCC legacy adoption costs following transition to a Regional Adoption Agency.
Early Help District Delivery Service - North	126	Historical project funding for youth projects from x4 Early Help South Districts. Usage to be reviewed in 2021/22
Early Help District Delivery Service - South	109	Historical project funding for youth projects from x3 Early Help North Districts. Usage to be reviewed in 2021/22
Strategic Management - Children & Safeguarding	200	Social Work Grant
Youth Offending Service	137	£95k is funding for 2021/22 SAFE TEAM & the £41k is to be used for the Contextual Safeguarding Training in 21/22
<b>Commissioning</b>		
Commissioning Services	175	CYP Occupational Therapy
Mental Health Commissioning	16	Mental Health Winter Pressures funding to cover expanded supported accommodation costs
<b>Communities &amp; Partnership</b>		
Archives	233	Agreed funds for an employment issue, and Digital Preservation system which is to be installed 2021/22. There is however an agreement that approx. £175k would be contributed to CCC overall saving target.
Cambridgeshire Skills	670	£180k contingency, £200k for Covid related grant clawback, £120k for IT upgrades and March community centre upgrades, 170k for potential grant level change in 21/22
Coroners	375	Agreed reserve for high cost inquests due to start 21/22
Public Library Services	-5	Engage funds
Registration & Citizenship Services	-175	High number of ceremonies booked more than one year in advance than usual due to covid 19 pandemic, where costs will fall into future years, with less income also falling into future years as a result. Also anticipated that there will continue to be a covid 19 related pressures continuing into 2021-22.
Trading Standards	360	Proceeds of Crime Reserve £260k, plus £100k to cover 21-22 Trading Standards budget pressure
Youth and Community Services	50	£35k reserve policy for future NCS redundancies & £15k for Social Mobility of CYP in East Cambs
<b>Education</b>		
0-19 Organisation & Planning	84	Providing cultural experiences for children and young people in Cambs
<b>Executive Director</b>		
P&C Executive Director	90	Historic earmarked reserve, with usage to be reviewed in 2021/22
<b>TOTAL EARMARKED RESERVES</b>	<b>8,540</b>	

(+) positive figures represent surplus funds.

(-) negative figures represent deficit funds.